

The Friends of Easter Craiglockhart Hill

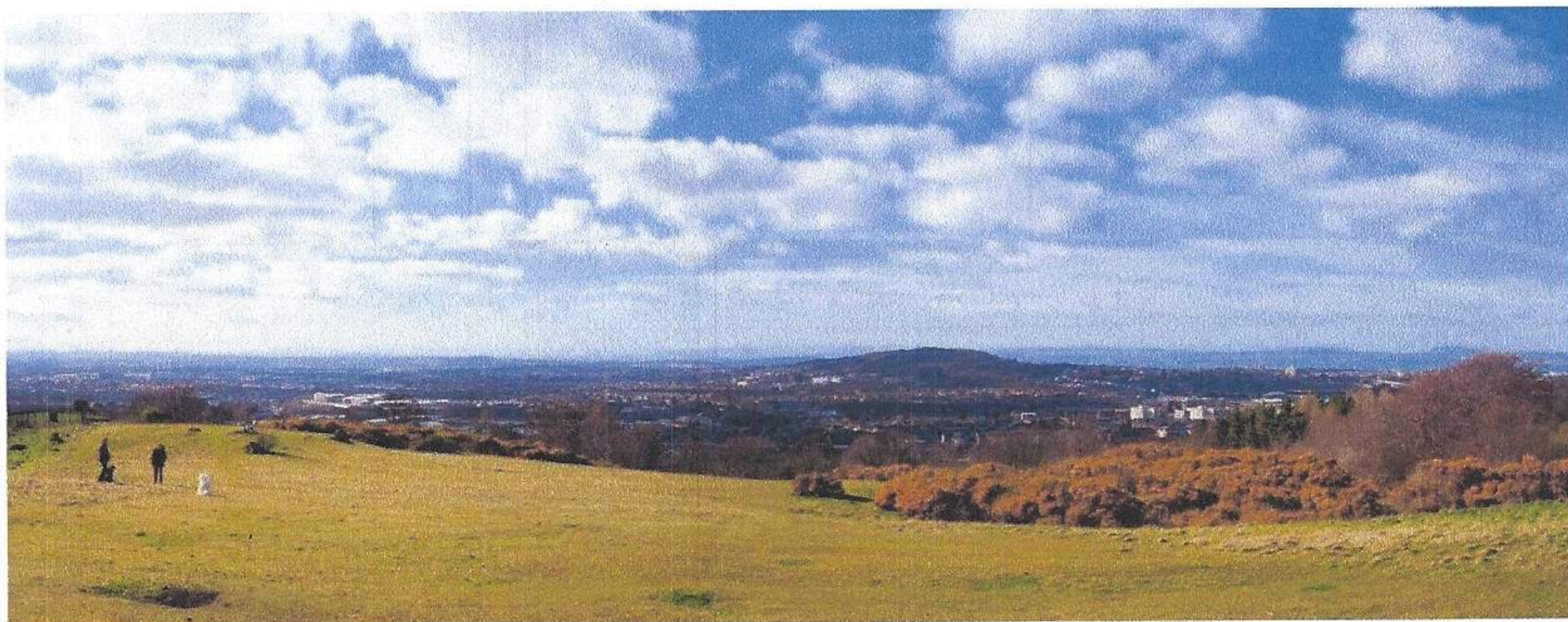


FRIENDS OF EASTER CRAIGLOCKHART HILL

Annual Report & Financial Statements

For the year ended

31 March 2020



Scottish Charity No. SCO49086

**ANNUAL REPORT & FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

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**TRUSTEE'S ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2020**

The trustees present their report and financial statements together with the independent examiner's report for the year ended 31 March 2020.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Name	Friends of Easter Craiglockhart Hill (FECH)	
Charity Number	SCO49086	
Contact Address	C/o Ewan Davidson 2 Lockharton Crescent Edinburgh EH14 1AX	
Website Address	www.eastercraiglockharthill.org	
Current Trustees	Ewan Davidson	Chair
	Hilda Henderson	Secretary
	Bill Troup	Treasurer
	Jane McLaren	
	Graeme Hastie	
	Alastair Macbeth	
	Simon Hart	
	Andrew Strathdee	Co-opted 24 November 2019
	Jim Heath	Co-opted 1 May 2020

Other trustees who served during the year

Will Searle	Resigned 12 April 2020
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Bankers

Bank of Scotland
426 Morningside Road
Edinburgh
EH10 5QF

Independent Examiner

Rob Moffat
24 Lockharton Avenue
Edinburgh
EH14 1AZ

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing Document

FECH is a Scottish Charitable Incorporated Organisation (SCIO) incorporated on 27 February 2019 and governed by its constitution effective from that date.

Appointment of Trustees

Trustees are appointed at the Annual General Meeting of the charity. The Board of Trustees may appoint other trustees at any time subject to there being a minimum of three and a maximum of 14 trustees.

TRUSTEE'S ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2020

Organisational Structure

FECH consists of members and trustees. Membership is open to any individual aged 16 or over who is interested in helping the organisation achieve its aims and is willing to abide by the rules of the organisation.

The trustees are responsible for the day-to-day management and administration of the charity.

PURPOSES

The purposes of FECH are:

- (a) Advancing environmental protection and improvement by preserving and protecting Easter Craiglockhart Hill Local Nature Reserve for the enjoyment of members of the public and by conserving and enhancing wildlife and biodiversity
- (b) Advancing education by providing learning and educational materials and by organising educational events and activities
- (c) Promoting equality and diversity through specific initiatives to encourage people with additional needs to make greater use of the Local Nature Reserve
- (d) Advancing community development by providing and maintaining community and play space and by organising community events and activities.

In furtherance of the above charitable purposes, FECH will:

- Consult with and involve the members of the organisation and members of the local community in the management of Easter Craiglockhart Hill Local Nature Reserve
- Raise and administer funds for maintenance, developments and improvements
- Recruit and support paid and volunteer workers
- Work closely with City of Edinburgh Council, the landowner, and with other relevant organisations whose interests include the protection and preservation of Easter Craiglockhart Hill Local Nature Reserve or of the environment in general

ACHIEVEMENTS & PERFORMANCE

- As always, we worked closely with the Natural Heritage section of the City of Edinburgh Council. Their advice and support has been invaluable.
- We organised a full programme of walks and talks involving more than 200 people.
- We organised a range of activities with local children and youth groups. We piloted weekend drop-in family friendly sessions during the summer and worked with Barnardos to bring small groups into the woods. South Morningside PS's visited in September for a consultation about possible improvements to the Nature Reserve.
- Our Hill Work Squad met monthly and carried out a huge range of tasks – planting, path repairs, painting, weeding and tidying.
- We maintained our website but focussed much more on communicating and building our profile through social media – Facebook, twitter and instagram
- We tried during the year to deliver the project work prioritised at last year's AGM.
- A grant of £1,500 from Paths for All meant that we were able to start work on two waymarked trails around Easter Craiglockhart Hill. The Happy Valley Trail will be a short trail on level paths suitable for folk who would

TRUSTEE'S ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2020

prefer a gentle stroll. The Woodland Walk will be a longer circular trail across the hill top. We will produce new leaflets and new maps to publicise the trails.

- We have begun to create new play and picnic places thanks to a grant of £2,500 from South West Neighbourhood Partnership. We have installed a living willow maze at the top of the lower meadow in the first phase of this project.
- We are grateful to the Robertson Trust for a grant of £1,500 to cover the costs of 'Fun on the Hill', our summer activity programme for primary age children, though we may not be able to go ahead with all of the programme this year.
- A generous donation funded the lovely 'Lest We Forget' memorial seat at the top of the pond.

FINANCIAL REVIEW

The accounts below detail our financial position.

We received a total of £19,949 (2019: £16,979) from grant funding during the year. The largest grant came from the National Lottery to cover the costs of our Community Engagement Worker. These are restricted funds that can only be spent on the projects for which they were granted. These funds will reduce over the course of the coming year and eventually to zero.

We received £934 (2019: £150) from donations or charges at events and activities. These unrestricted funds are used to cover our core organisational costs. This source of funding has dried up as a consequence of COVID so we continue to explore other options of attracting funding and have established a Donations Page on our website.

Our unrestricted funds reserve increased by £571 to £2,215 during the course of the year. The trustees consider £750 - £1,000 is an appropriate level of reserves to hold to meet the day-to-day running costs of the charity, excluding project costs which are largely grant funded.

FUTURE PLANS

Future planning in these troubled times is not easy and all our plans are subject to what happens with COVID and evolving COVID guidelines. Many of our plans are on hold but it has been heartening to see so many people – families with young children, walkers, runners and cyclists - spending their lockdown exercise time on the Nature Reserve.

We hope we will be able to:

- Complete our two waymarked trails and produce new leaflets and navigational maps
- Get our Hill Work Squad up and running again
- Revive our programme of Walks and Talks and organise another canal cruise
- Complete a new 'rustic' play area for small children at the Craighouse Road entrance and secure funding for another in Craighouse Woods.
- Work with the Council to produce and consult on a 10 year Management Plan and to improve key paths especially in Craighouse Woods
- Improve navigational and information signage around Easter Craiglockhart Hill
- Complete the clearance of the historic curling rink site in Craighouse Woods and consult on possible future uses

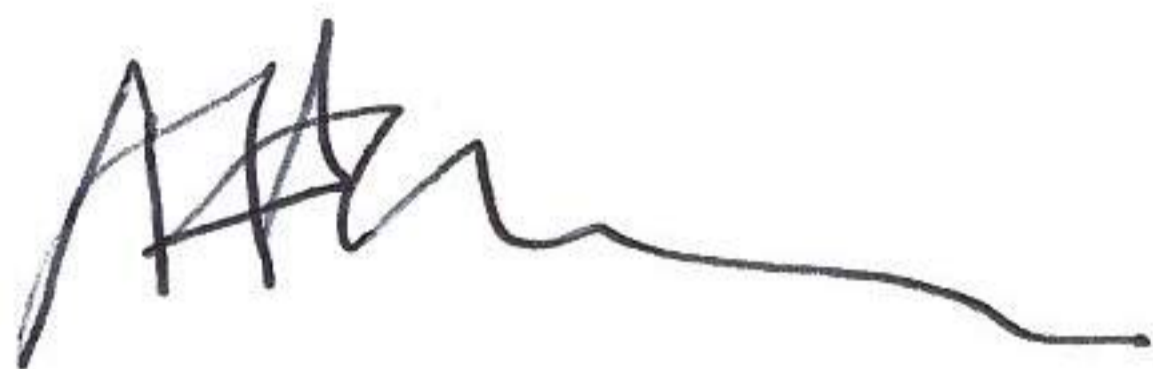
We shall continue to do our best to protect and improve Easter Craiglockhart Hill to benefit both the local

**TRUSTEE'S ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2020**

community and the wider community.

APPROVAL

This report was approved by the Trustees on *21st July 2020* and signed on their behalf by:



Ewan Davidson

Chair

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2020**

I report on the accounts of the charity for the year ended 31 March 2020, which are set out on pages 8 to 11.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The trustees consider that the audit requirement of Regulation (10)(1)(d) of the 2006 Regulations does not apply.

It is my responsibility to examine the accounts under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter came to my attention:-

1. which gives me reasonable cause to believe that in any material respect, the requirements
 - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Rob Moffat, ACA

24 Lockharton Avenue

Edinburgh

EH14 1AZ

21st July 2020

STATEMENT OF RECEIPTS & PAYMENTS
FOR THE YEAR ENDED 31 MARCH 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019* £
Receipts					
Donations		264	1,000	1,264	150
Events		670	-	670	-
Grants		-	19,949	19,949	16,979
		934	20,949	21,883	17,129
Payments					
Charitable Activities	[5]	181	15,042	15,223	3,972
Governance Costs					
AGM & members Meetings		182	-	182	88
		363	15,042	15,405	4,060
Net Movement in Funds		571	5,907	6,478	13,069
Transfers between funds		-	-	-	-
Surplus/(Deficit) for year		571	5,907	6,478	13,069

* The period to 31 March 2019 was 15 months.

The Notes on pages 10 to 11 form an integral part of these accounts.

STATEMENT OF BALANCES
FOR THE YEAR ENDED 31 MARCH 2020

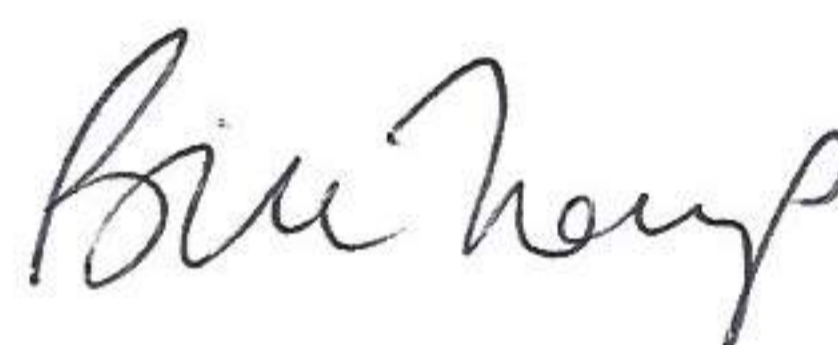
	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
Funds Reconciliation				
Balance as at 1 April 2019	1,644	13,896	15,540	2,471
Surplus/(Deficit) for year	571	5,907	6,478	13,069
Balance as at 31 March 2020	<u>2,215</u>	<u>19,803</u>	<u>22,018</u>	<u>15,540</u>
 Bank & Cash Balances				
Cash at Bank	2,155	19,803	21,958	15,480
Cash in Hand	60	-	60	60
	<u>2,215</u>	<u>19,803</u>	<u>22,018</u>	<u>15,540</u>
 Liabilities				
	-	1,146	1,146	132

The Notes on pages 10 to 11 form an integral part of these accounts.

These accounts were approved by the trustees on *21st July* 2020 and signed on their behalf by:



Ewan Davidson
Chair



Bill Troup
Treasurer

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

1. Basis of Preparation

These accounts have been prepared on the receipts & payments basis in accordance with:

- a) The Charities and Trustee Investment (Scotland) Act 2005
- b) The Charities Accounts (Scotland) Regulations 2006 (as amended)

There have been no changes to the bases of preparation or to the previous year's accounts.

2. Fund Accounting

- a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- b) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes.
- c) The purposes of funds are shown in Note 7.

3. Taxation

- a) The charity is not liable to corporation tax or capital gains tax on its charitable activities.
- b) The charity is not registered for VAT, thus all costs are shown inclusive of VAT charged.

4. Transactions with trustees and related parties

- a) No remuneration was paid to trustees during the year (2019: £Nil).
- b) No personal expenses were reimbursed to the trustees during the year (2019: £Nil).
- c) There were no transactions with related parties during the year (2019: £Nil).

5. Payments for Charitable Activities

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019*
	£	£	£	£
Staff costs	-	8,106	8,106	2,154
Projects and Land Management	-	6,020	6,020	935
Printing & Stationery	-	206	206	178
Insurance	-	319	319	389
Consumables	-	391	391	16
Other	181	-	181	300
	181	15,042	15,223	3,972

* The period to 31 March 2019 was 15 months.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

6. Movements in Funds

	As at 31/03/2019	Receipts	Payments	Transfers	As at 31/03/2020
	£	£	£	£	£
Unrestricted Funds					
General Fund	1,644	934	(363)	-	2,215
Restricted Funds					
Community Engagement	11,646	13,699	(10,810)	-	14,535
ZigZag Path Extension	2,250	750	(3,000)	-	-
Signage & Leaflet	-	1,500	(482)	-	1,018
Memorial Seat	-	1,000	-	-	1,000
Picnic & Play Areas	-	2,500	(750)	-	1,750
Mini Activity Hub	-	1,500	-	-	1,500
	13,896	20,949	(15,042)	-	19,803
Total Funds	15,540	21,883	(15,405)	-	22,018

7. Purpose of Funds

General Fund

An unrestricted fund that can be expended at the discretion of the trustees in furtherance of the objects of the charity.

National Lottery Community Grants

Grant funding received from the National Lottery in 2018 to cover the cost of employing a Community Engagement Worker until August 2021, who started in January 2019.

Paths for All

Grant funding received from Paths for All towards creating a set of way-marked trails around the site, and designing and printing an updated map and leaflet.

Memorial Seat

A private donation was received to provide a seat by the pond.

Southwest Neighbourhood Partnership

Grant funding received from the Southwest Neighbourhood Partnership towards the cost of developing picnic and play areas throughout the site.

Robertson Trust Wee Grants

Grant funding received from the Robertson Trust towards a programme of family friendly summer activities, and the development of a mini activity hub.